

Functions of the Occupational Safety and Health Committee:

- i. Assist in the development of safety and health rules, safe work systems and review of the effectiveness of safety and health programs.
- ii. To conduct an investigation into any safety and health matter and to bring it to the attention of the employer.
- iii. Conducts research on the trends of accidents, near misses, dangerous occurrences, occupational poisoning and occupational diseases occurring in the workplace.
- iv. To inspect the workplace at least once every three months.
- v. To discuss observations during workplace inspections and make recommendations to employers on remedial measures to be taken on matters that may affect people in the workplace.
- vi. Report to employers about unsafe and unhealthy conditions or practices in the workplace along with recommendations for remedial measures.
- vii. Review workplace safety and health policies and make recommendations for improvement to employers.
- viii. To assist employers in any safety and health - related programs, to conduct safety and health talks and other activities held to promote safe work travel in the workplace.
- ix. The Committee shall conduct a meeting if necessary commensurate with the risks faced in the workplace and the characteristics of the work but shall conduct a meeting at least once in three months.
- x. The Committee must invite any person involved or having knowledge of any accidents, near misses, dangerous occurrences, poisonings and occupational diseases occurring in the workplace to attend any meeting for a discussion.